

IOWA DEPARTMENT OF TRANSPORTATION

AGENDA ITEMS/COMMISSION ORDERS

Tuesday, May 10, 2011
Materials Conference Room
Ames DOT Complex

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
D-2011-54 1:30 p.m.	*Election of Commission Officers	Don Wiley	1
D-2011-55 1:35 p.m.	*Approve Minutes of the April 12, 2011, Commission Meeting in Cedar Rapids	Connie Page	2
	Commission Comments		
	Staff Comments		
PPM-2011-56 1:40 p.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Altoona (Delegation)	Craig Markley	3
PPM-2011-57 1:45 p.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Carlisle (Delegation)	Craig Markley	6
PPM-2011-58 1:50 p.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Norwalk (Delegation)	Craig Markley	9
PPM-2011-59 1:55 p.m.	Draft 2012-2016 Transportation Improvement Program	Jon Ranney	12
2:00 p.m.	Adjourn		

*Action Item

On Tuesday, May 10, 2011, the Commission and staff will meet informally at 10:00 a.m. in the Materials conference room at the DOT complex in Ames. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Commission Order No. D-2011-54
 Submitted by Don Wiley Phone No. 515-239-1242 Meeting Date May 10, 2011
 Title Election of Commission Officers

DISCUSSION/BACKGROUND:

As a part of the first meeting on or after May 1 of each year, the Commission is require to take action on the following:

In accordance with Iowa Code section 307.3, the "Commission shall meet in May of each year for the purpose of electing one of its members as chairperson." In addition, it is the desire of the Commission that one of its members be designated as vice chairperson to act in the absence of the chairperson.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended Amy Reasner be elected chairperson and Loree Miles be elected vice chairperson for the period beginning May 1, 2011, and ending April 30, 2012.

COMMISSION ACTION:

Moved by Cleaveland Seconded by Rose

	Aye	Vote Nay	Pass
Blouin	<u>X</u>	<u> </u>	<u> </u>
Cleaveland	<u>X</u>	<u> </u>	<u> </u>
Miles	<u>X</u>	<u> </u>	<u> </u>
Reasner	<u>X</u>	<u> </u>	<u> </u>
Rose	<u>X</u>	<u> </u>	<u> </u>
Wiley	<u>X</u>	<u> </u>	<u> </u>
Yanney	<u>X</u>	<u> </u>	<u> </u>

 Division Director Legal State Director

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2011-55
Submitted by Connie Page Phone No. 515-239-1242 Meeting Date May 10, 2011
Title Approve Minutes of the April 12, 2011, Commission Meeting in Cedar Rapids

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the April 12, 2011, Commission meeting in Cedar Rapids.

COMMISSION ACTION:

Moved by Miles Seconded by Cleveland

	Aye	Vote Nay	Pass
Blouin	<u>X</u>	_____	_____
Cleveland	<u>X</u>	_____	_____
Miles	<u>X</u>	_____	_____
Reasner	<u>X</u>	_____	_____
Rose	<u>X</u>	_____	_____
Wiley	<u>X</u>	_____	_____
Yanney	<u>X</u>	_____	_____

Division
Director

Legal

State Director

Commission Comments

1. Introduction of Paul Trombino, III, Director

On behalf of the Commission, Commission Chair Wiley introduced and welcomed the new DOT Director, Paul Trombino, III. Director Trombino said he looks forward to working with the Commission and getting out and meeting everyone.

2. Welcome to Commissioner David Rose

Commission Chair Wiley welcomed David Rose from Clinton who is our newest member of the Commission.

3. Recognition of Outgoing Chairman Don Wiley

On behalf of the Commission, Commission Chair Reasner presented Commissioner Wiley an inscribed gavel and thanked him for his service as Commission Chair over the last year. She said Commissioner Wiley led with calm, measure, and thoughtfulness; and she hopes to serve as admirably as he. Commissioner Wiley said it has been a real honor and pleasure. It is about the easiest Commission to chair because of the wonderful staff that does their job well.

4. Commission Workshop

Commission Chair Reasner noted the Commission had a workshop this morning. One item of interest is the Commission will have a tour next month of the Sioux City area including traveling to Correctionville and Salix. That tour will be held June 13, and a public input meeting will be held at the Sioux City Convention Center on June 14.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2011-56
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date May 10, 2011
Title Revitalize Iowa's Sound Economy (RISE) Application – Altoona (Delegation)

DISCUSSION/BACKGROUND:

The city of Altoona submitted a RISE Local Development application in the February 2011 round requesting a grant to assist in the construction of approximately 3,811 feet of Ambrose Drive west of 34th Avenue Northwest on the northwest side of town. This project is necessary to provide access to 11 lots totaling more than 109 acres for warehousing and light manufacturing purposes.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$645,958 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director Legal State Director

PPM-2011-56

Craig Markley, Office of Systems Planning, presented a RISE local development application from the city of Altoona to construct approximately 3,811 feet of Ambrose Drive west of 34th Avenue Northwest on the northwest side of town. This project is necessary to provide access to 11 lots totaling more than 109 acres for warehousing and light manufacturing purposes. Under RISE local development criteria, this project received a rating of 36 points. The total estimated project cost is \$1,291,916. The city is requesting a RISE grant of \$645,958 and will provide a 50 percent match. He introduced Vern Willey, Community Service Director.

Mr. Willey introduced the delegation. He said they are proud of this project and have invested a lot for the land, sanitary sewer and water extensions, electric, gas, etc. He noted Scott Dockstader, District 1 Engineer, gave him an agreement regarding the 34th Avenue and I-80 bridge that is going to be rebuilt near this development. He said they are going to partner with the DOT in rebuilding and widening that bridge and putting a bike trail along side of it. Altoona's investment will be a little over \$2 million. They have quite a stake in this to make things happen in this area.

Mr. Willey said the city of Altoona has received several RISE grants over the years. One was the Northeast Commercial Development where Iowa Cold Storage located. They have since added onto the building and are looking at another addition. He noted they received a \$1 million federal grant for a rail spur which is now in place and is capable of handling those existing businesses and other businesses that come to town. They have had good luck with the RISE program and would hope to do the same thing with this project.

Mr. Markley reviewed the recommendation of staff.

Commissioner Cleaveland moved, Commissioner Miles seconded the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$645,958 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

RISE LOCAL DEVELOPMENT FUNDING
February 2011
SUMMARY

Applicant: City of Altoona

Multiyear?: No
Multijurisdiction?: No

ROAD PROJECT LOCATION AND DESCRIPTION: To construct approximately 3,811 feet of Ambrose Drive located west of 34th Avenue NW on the northwest side of town.

ASSOCIATED ECONOMIC DEVELOPMENT: The new roadway will provide access to 11 lots totaling more than 109 acres for warehousing and light manufacturing purposes.

PROJECT FINANCING:

Roadway Project Cost:	\$1,291,916	Local Match (Total):	\$645,958
RISE (Total):	\$645,958	Up-Front:	\$645,958
Grant:	\$645,958	NPV of Loan Repayment:	0
Loan:	0	Effective Match Percent:	50
Loan Terms:			
Yrs.	0	Up-front Participation Sources:	
Int.:	0 %	Private:	
		Public:	\$645,958
		Local Match (Total):	\$645,958

PROJECT EVALUATION:

Development Potential (35):	15
Economic Impact and Cost Effect. (20):	4
Local Commit. and Initiative (35):	12
Transportation Need (4):	1
Local Economic Need (6):	4

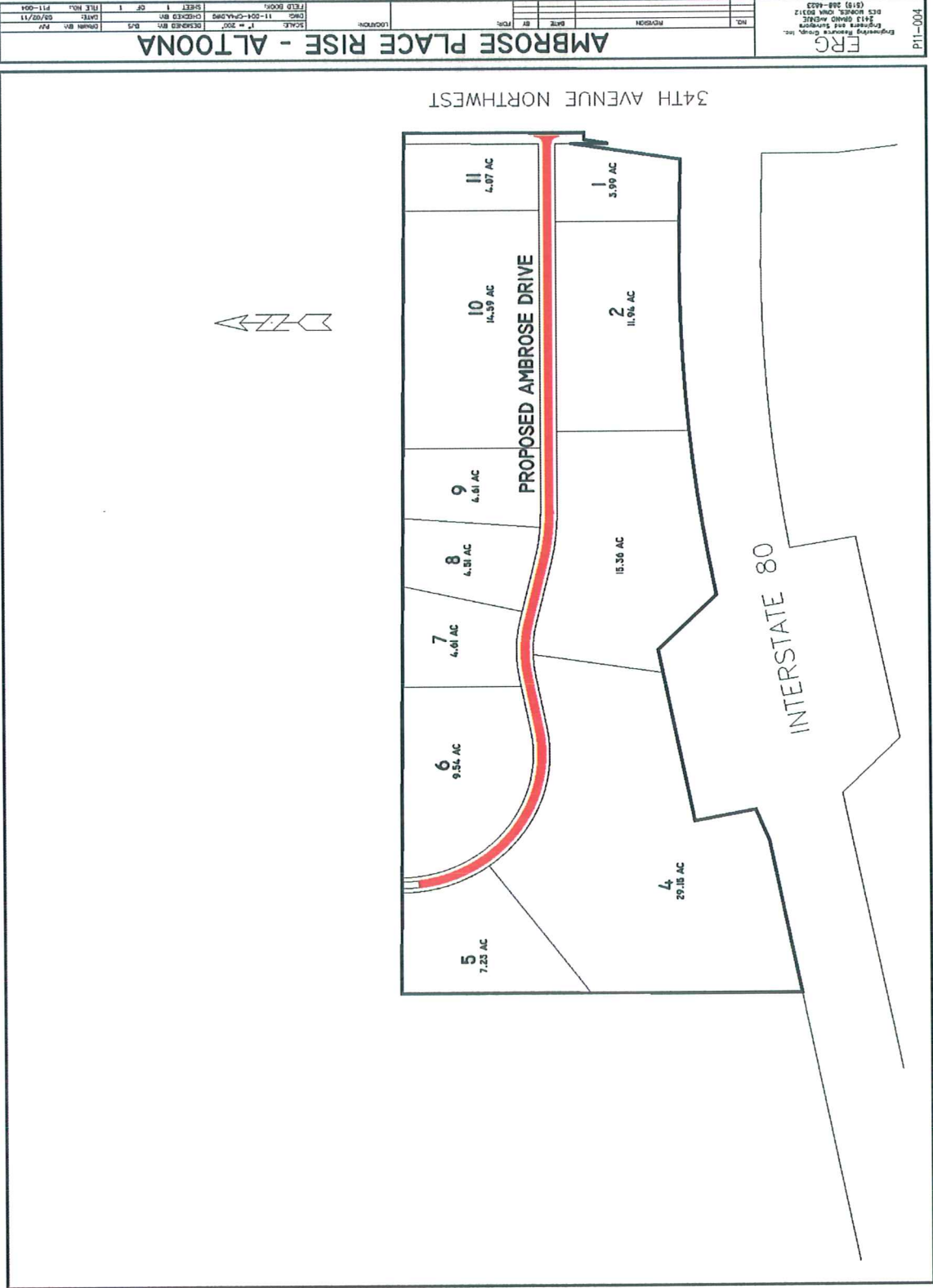
Total Rating: 36

Jobs: 15

STAFF RECOMMENDATION:

Award a grant of \$645,958 or up to 50 percent of the RISE eligible project cost, whichever is less. Funding will come from the city share of the RISE fund.

Altoona



FRG Engineering & Surveying Group, Inc. 2413 Grand Avenue Dallas, TX 75242 (972) 248-4433		NO. _____ REVISION _____ DATE BY _____ PLAN _____
AMBROSE PLACE RISE - ALTOONA		LOCATION _____ SCALE: 1" = 200' DATE: 05/02/11 DRAWN BY: KZ
SHEET 1 OF 1 DATE: 05/02/11 DRAWN BY: KZ	FIELD BOOK: _____ SHEET: 1 OF 1 DATE: 05/02/11 DRAWN BY: KZ	NO. _____ REVISION _____ DATE BY _____ PLAN _____

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2011-57
 Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date May 10, 2011
 Title Revitalize Iowa's Sound Economy (RISE) Application – Carlisle (Delegation)

DISCUSSION/BACKGROUND:

The city of Carlisle submitted a RISE Local Development application in the February 2011 round requesting a grant to assist in the construction of approximately 880 feet of Bittersweet Parkway and 700 feet of Norgard Circle north of Iowa 5 on the northwest side of town. This project is necessary to provide access to four lots totaling more than 15 acres for business office purposes.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$500,922 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director _____ Legal _____ State Director

PPM-2011-57

Craig Markley, Office of Systems Planning, presented a local development application from the city of Carlisle to construct approximately 880 feet of Bittersweet Parkway and 700 feet of Norgard Circle north of Iowa 5 on the northwest side of town. The project is necessary to provide access to four lots totaling more than 15 acres for business office purposes. Under RISE local development criteria, the project received a rating of 38 points. The total estimated project cost is \$1,001,844. The city is requesting a RISE grant of \$500,922 and will provide a 50 percent match. He introduced Ruth Randleman, Mayor.

Mayor Randleman introduced the delegation and expressed appreciation for this opportunity; this is the first RISE project for Carlisle. This piece of infrastructure is critical to them. The city of Carlisle has made great strides in setting themselves up for local development. They have zoned the area, extended sewer and water into the area, and have done some intersection improvements. They are excited about getting this far, and this project will put the cap on it and make it ready to go.

Mr. Markley reviewed staff's recommendation.

Commissioner Wiley moved, Commissioner Yanney seconded the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$500,922 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

RISE LOCAL DEVELOPMENT FUNDING
February 2011
SUMMARY

Applicant: City of Carlisle

Multiyear?: No
Multijurisdiction?: No

ROAD PROJECT LOCATION AND DESCRIPTION: To construct approximately 880 feet of Bittersweet Parkway and 700 feet of Norgard Circle located north of Iowa 5 on the northwest side of town.

ASSOCIATED ECONOMIC DEVELOPMENT: The new roadway will provide access to four lots totaling more than fifteen acres for business office purposes.

PROJECT FINANCING:

Roadway Project Cost:	\$1,001,844	Local Match (Total):	\$500,922
RISE (Total):	\$500,922	Up-Front:	\$500,922
Grant:	\$500,922	NPV of Loan Repayment:	0
Loan:	0	Effective Match Percent:	50
Loan Terms:	Yrs. 0	Up-front Participation Sources:	
	Int.: 0 %	Private:	
		Public:	\$500,922
		Local Match (Total):	\$500,922

PROJECT EVALUATION:

Development Potential (35):	15
Economic Impact and Cost Effect. (20):	6
Local Commit. and Initiative (35):	12
Transportation Need (4):	1
Local Economic Need (6):	4

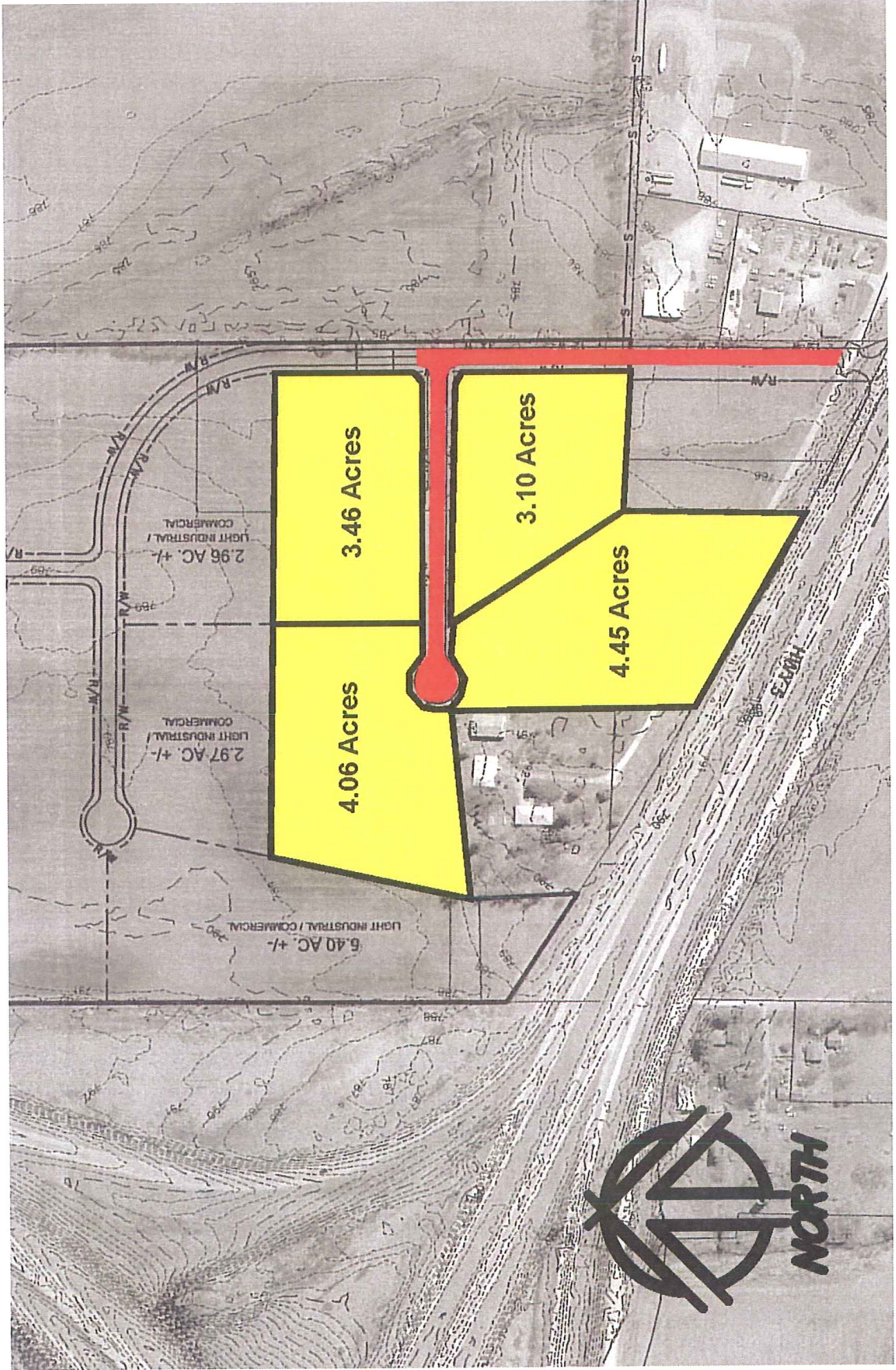
Total Rating: 38

Jobs: 50

STAFF RECOMMENDATION:

Award a grant of \$500,922 or up to 50 percent of the RISE-eligible project cost, whichever is less. Funding will come from the city share of the RISE fund.

Carlisle



DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2011-58
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date May 10, 2011
Title Revitalize Iowa's Sound Economy (RISE) Application – Norwalk (Delegation)

DISCUSSION/BACKGROUND:

The city of Norwalk submitted a RISE Immediate Opportunity application requesting a grant to assist in the construction of approximately 2,445 feet of Colonial Parkway east from Iowa 28/Sunset Drive to the project site located centrally on the east side of Norwalk.

These improvements are necessary to provide access to the site of the proposed Capital City Fruit distribution facility. This company conforms to the legislative requirements of the RISE program.

The roadway will support:

- The creation of four new jobs and retention of 137 jobs at this facility.
- \$9,953,449 in associated capital investment.

The RISE cost per job assisted will be \$6,500, and there will be a total capital investment of \$10.86 for each RISE dollar requested.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment and job creation commitments, award a RISE grant of \$916,500 or up to 80 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleaveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director _____ Legal _____ State Director

PPM-2011-58

Craig Markley, Office of Systems Planning, presented a RISE immediate opportunity application from the city of Norwalk to construct about 2,445 feet of Colonial Parkway east from Iowa 28/Sunset Drive to the project site located centrally on the east side of Norwalk. These improvements will provide access to the site of the proposed Capital City Fruit distribution facility. The total improvement will result in the creation of four new jobs and retention of 137 jobs within two years along with \$9,953,449 associated capital investment. The average starting wage of the positions to be created is \$18.60 which is 132 percent of the Warren county average wage rate of \$14.08 per hour.

Mr. Markley said the RISE grant recommended is \$916,500. Local participation is 45 percent or \$751,775. Total estimated project cost is \$1,668,275. The RISE cost per job assisted is \$6,500, and the total capital investment per RISE dollar is \$10.86. He introduced Chris Nosbisch, Development Services Director, city of Norwalk.

Mr. Nosbisch introduced the delegation and said what prompted their application is the need to keep Capital City Fruit not only in Norwalk but the state of Iowa. Capital City Fruit's major competitors are located in Omaha, Kansas City, St. Louis, Minneapolis, and Chicago. The roadway project is a little over \$1.6 million; and they have another \$1 million worth of additional infrastructure. They have created a team with Mid-America Energy, Warren County, and the city of Norwalk to make sure this project gets done. It will immediately open the site for Capital City Fruit and will open an additional 80 acres with the potential as the major east/west route connecting to Iowa 28 to serve about 300 acres. The city of Norwalk will have 13.5 acres of industrial commerce located to the north of Capital City Fruit and they will move forward with a broker as soon as this project is underway.

Commission Chair Reasner said a question raised earlier today involved the "future expansion" shown on the drawing and she asked the timeline for that. Mr. Nosbisch said Capital City Fruit has changed that plan and now has three phases of future expansion. Capital City Fruit came to Norwalk in the late 1970s/early 1980s with 17 employees; they now have over 141 employees. They are completely market driven, and so far they are the only major repackager in Iowa. With this expansion they feel they will not only solidify their market place but have the ability to compete with much larger firms in the Kansas City area. He said he didn't know the time frame for the expansion but would expect it would occur within the next ten years. Capital City Fruit has expanded five different times at this current location and is now completely landlocked. When they started the process to relocate, they looked at sites in their major competitive market areas like Kansas City, Omaha, etc. They also looked at sites in the Des Moines area and finally came back to this site. Mr. Markley reviewed the recommendation of staff.

Commissioner Rose moved, Commissioner Wiley seconded the Commission, based on the capital investment and job creation commitments, award a RISE grant of \$916,500 or up to 80 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

**RISE Immediate Opportunity Funding
Economic Analysis Summary**

GENERAL INFORMATION

Applicant: Norwalk

Project Location and Description: The project is located in the central part of town. The city proposes to construct approximately 2,445 feet of Colonial Parkway east from Iow 28/Sunset Drive to the project site.

Associated Economic Development: The project provides necessary access to support the proposed Capital City Fruit distribution facility. The project will result in the creation of 4 new jobs and retention of 137 jobs with associated capital investment of \$9,953,449 million.

ECONOMIC IMPACT

Total Roadway Project Cost: \$1,668,275

RISE Funds Requested: \$916,500; **Grant:** \$916,500; **Loan \$----**

Effective Project Cost to RISE Program: \$916,500

Local Participation: \$751,775; **Sources:** Norwalk

Non-RISE Total Capital Investment: \$9,953,449

(**Public:** \$1,953,449; **Private:** \$8,000,000)

Direct Jobs Created: 4; (**Other, Potential Future Jobs:** 0)

Direct Jobs Retained: 137; **Total Direct Jobs Assisted, Short-Term:** 141

Number of Existing Jobs: 137

Project Average Wage Rate of New and Retained Jobs: \$18.60/hr.

100% Warren County Average Wage Rate: \$14.08/hr.

KEY RATIOS

Local Match Ratio: 45% (\$751,775/\$1,668,275)

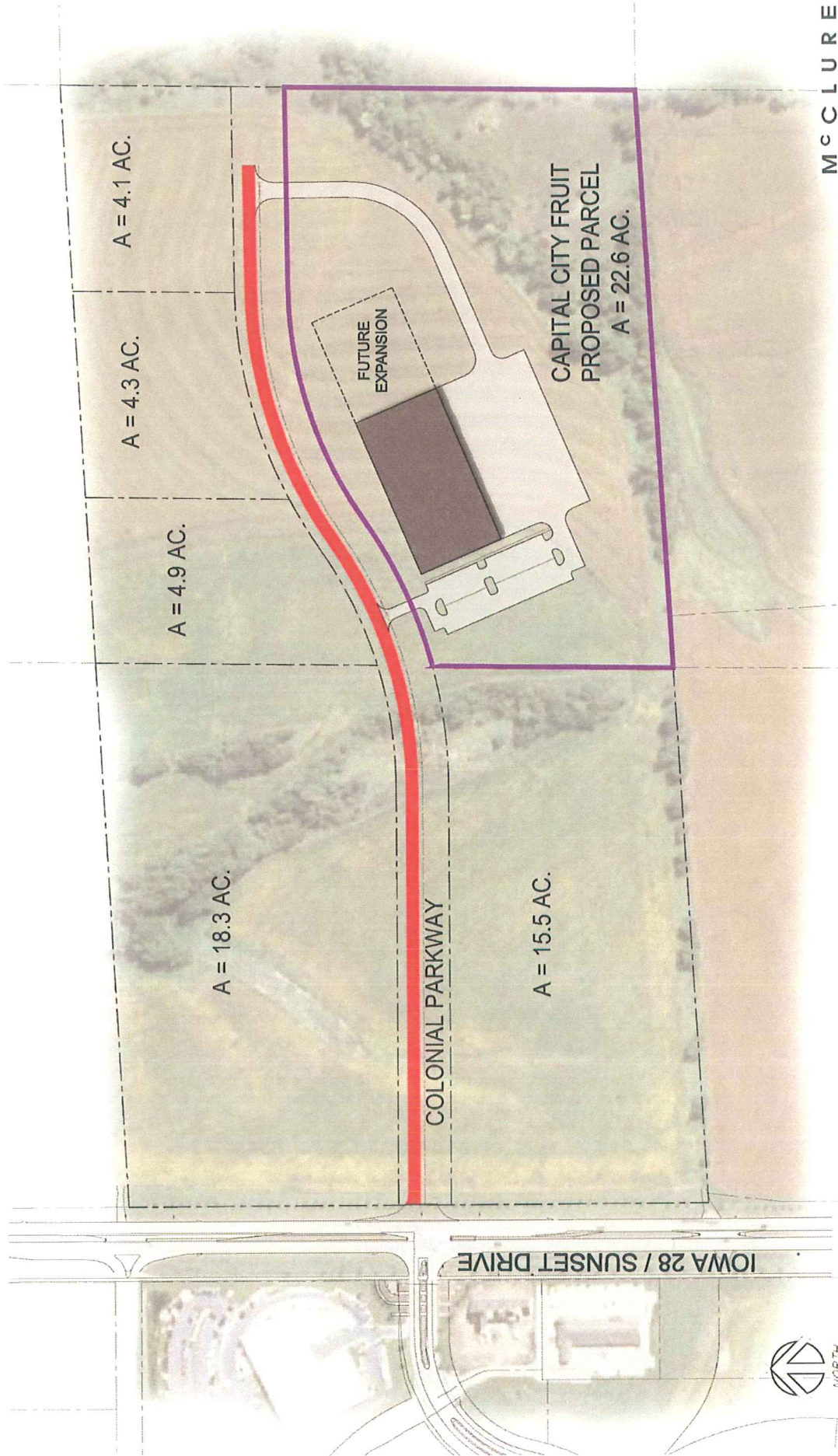
RISE Cost Per Job Assisted (Created): \$916,500/141 = \$6,500

Total Capital Investment Per RISE Dollar: \$9,953,449/\$916,500= \$10.86

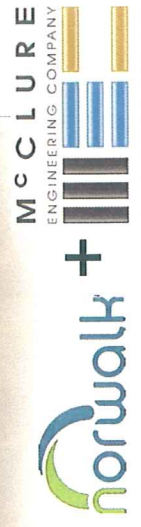
CONCLUSIONS

Narrative: Based on the capital investment and job creation commitments, staff recommends a grant of \$916,500 or up to 80 percent of total RISE-eligible project cost, whichever is less, from the city share of the RISE fund.

Norwalk



Colonial Parkway Proposed Plan



DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Program Management Order No. PPM-2011-59
Submitted by E. Jon Ranney Phone No. 515-239-1500 Meeting Date May 10, 2011
Title Draft 2012-2016 Transportation Improvement Program

DISCUSSION/BACKGROUND:

The draft 2012-2016 Transportation Improvement Program will be reviewed.

PROPOSAL/ACTION RECOMMENDATION:

For information only.

COMMISSION ACTION:

Moved by _____ Seconded by _____

Division Director Legal State Director

	Aye	Vote Nay	Pass
Blouin	_____	_____	_____
Cleveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

PPM-2011-59

Jon Ranney, Office of Program Management, said the Commission has received the draft 2012-2016 Transportation Improvement Program. The draft program will be posted on the Department's website after this meeting. It is anticipated Commission approval of the 2012-2016 program will be requested at the June Commission meeting. The draft program is being presented today as an informational item only.

Commission Chair Reasner noted the Commission has been working with staff on this process for about three months, and this draft is the culmination of that process.

Meeting adjourned at 1:47 p.m.